



Southminster United Church



Annual Report 2018

“We are called to nurture spiritual growth and its joyful expression in service, within and beyond our congregation.”

Southminster Missional Vocation Statement for 2018



Photo by Marsha Lett

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Message from Our Minister

Jesus was heart smart. One of his gems is this line from Matthew's gospel: "*For where your treasure is, there your heart will be also.*" In the previous two verses, Jesus explained why we should store our treasure in heaven rather than on earth. Essentially, what he said is that we need to be mindful of what we treasure because our heart situates itself in what we value.

Think about what you treasure. Really treasure. How are you spending your time and talent? Are your choices aligned with what you treasure? Are ours as a church? Does what we are doing align with what we understand our mission to be? That's a most important question.

In the course of my time, we have affirmed that as a church, we want to be a spiritual community, a sanctuary for the arts and a gathering place for our community. We moved forward on each of these fronts in 2018.

Spiritual Community: Our Friday spiritual practices group is going strong. We are beginning to explore the house church concept and have initiated a spiritual practice group in the wider community. We welcomed Chris White who is lending wonderful energy to our services each Sunday through his music alongside our impressive choir. Nearly a dozen people went on a Fall Retreat at the Galilee Centre where we deepened our sense of spirituality and connection to one another. We discussed the idea of pilgrimage in our Lenten series, gathered as a book club and discussed films with Centre 7 participants. We worked together to sponsor refugees and continue to invite people "out of the cold" and into the warmth of our church for weekly meals. In the Fall, the Council decided to call a permanent minister to lead the congregation forward and the congregation anticipates calling a minister in 2019.

Sanctuary for the Arts: In September, the children had the fabulous idea that we should look at spirituality through the lens of art every Sunday so our theme times began to revolve around the work of artists toward the latter half of the year. In addition, the visual arts have been incorporated into several sermons and service themes. We continue to enjoy brilliant concerts with Roland Graham at the helm and have just purchased a new sound system that will give us a better venue in which to grow our "sanctuary for the arts" vision. Thanks to a significant contribution from a donor, a large grant from the *Bhal Jun Fund* of the Montreal and Ottawa Conference, and the work of key volunteers, we now have quality audio - a necessary component in living out our vision. Our space is not only a great venue for music; it is now a better venue for all kinds of presentations.

Gathering Place for Community: The main thrust of the work this year has been centered on the building/renovation project which will enable us to continue to provide a

gathering place for the community for years to come. This enormous work is not just for the church itself, but is an extension of the ministry of the church to provide a space that will contribute to the flourishing of our community and neighbourhood. Public gathering spaces are necessary for healthy, vital communities. Thankfully, various individuals worked tirelessly all year to move the project forward so that we can provide an improved space in which our community can gather. They deserve our gratitude.

There is so much more I could write about. Thank you for all that you do for your church and for your community. Thank you for your perseverance and faith whether you are leading from the front or behind the scenes. It's true - our heart is where our treasure is. Thank you for joining God's mission through God's church.

Warmly,

Reverend Trisha Elliott

Message from the Chair of Council

It is my honour and pleasure to give you my first message for the Annual Report.

In this past year, we have been fortunate to experience a great degree of continuity. Our staff has remained largely unchanged. Thanks to all of them for the professionalism, enthusiasm and effectiveness they continue to display. Many of those volunteering for the church on committees or task groups have continued to serve, enabling our church to survive and thrive.

2018 has also seen a number of changes at Southminster. The new sound system will be installed in 2019 and is one of the most tangible fruits of the work of the Tomorrow Committee. On a smaller scale, the choir has left its old location in the chancel and moved into the congregation to provide a more diverse musical experience.

But with all this change, the essentials remain: faith, love and friendship for our neighbours and for the wider world, and a willingness to donate for the good of others - whether it be time, talents, or treasure.

The one is the many. The many are the one.

Penelope Feather,
Chair of Council

Our Southminster Community

In Memoriam

Members and Adherents

Norman Brown
Marion Dodd
Carolyn MacIntyre
Alan McLay
Margaret Moyston Cumming
Margaret Orrell
Mary Temple

and Special Friends...

Deborah Field
Ronald Field

Baptisms

Rose Cousineau
James Abou-Arrage
KaraKestaa Mhwewaa-McEvoy

New Members

Edward Lee
Beverley Lee
KaraKestaa Mhwewaa-McEvoy

Membership Roll Report

Resident Active Roll

Active Roll - January 1/2018 132

Added by Transfer from other churches	2
Added by Adult Baptism	1
Added by Profession of Faith	0
Added by Confirmation	0
Moved to Non-Resident Roll	-2
Removed by Council	0
Removed by Death	-7
Transfers Out	0
Clerical Adjustment	0

Resident Active Members - December 31/2018 126

Non-Resident Roll

As at December 31, 2018 there are 9 non-resident members.

Respectfully submitted,
Craig Piche

Southminster United Church Staff

Ministry

Reverend Trisha Elliott, Minister
Roland Graham, Music Director
Darla Barrows, Children's Circle Coordinator

Support Staff

Martha Hanna, Office Administrator
Ken Field, Supply Caretaker
Carole Shaw, Supply Caretaker
Shawn Bradley, Supply and Event Caretaker
Sung Lim, Sunday Caretaker

The Missional Units

The Congregation as a whole is supposed to set the direction via its discernment of the Missional Vocation for the year, and the Missional Units work toward that end with the support, coordination, and general oversight of Council. Missional Units can be permanent, such as the five Standing Committees, or temporary, such as the Working Groups, Task-oriented Groups, Ad hoc Committees and Sub- Committees.

Departments

A department is a type of missional unit that develops, plans and carries out activities that result in the Southminster congregation achieving its Missional Vocation during the Church year. These units are specifically named as departments by the United Church of Canada Manual. Current departments at Southminster are the Board of Trustees, Kids' Church, and the Women's Ministries Network (United Church Women).

Standing Committees

A Standing Committee is a missional unit that is a permanent part of the Governance structure. The five Standing Committees include: Christian Development Committee, Finance and Property Committee, Local, National and Global Outreach Committee, Ministry and Personnel Committee and the Worship Committee.

Task Groups

Task Groups carry out a specific ministry for Southminster. They do not have to be elected by the Congregation or report to Council but report through the relevant standing committee. Task Groups have a clearly defined and documented mandate which is approved by the Council or the Congregation. Current Task Groups include the Catering Committee, the Choir, Coffee Hour, Learning Fund, Nominations Committee, Social Group and Southminster Tomorrow. The Southminster Tomorrow group attends Council.

Working Groups

Working Groups provide an opportunity for members to engage in short-term incremental ministry in the congregation. They meet, choose a topic, plan and execute work within a short time frame. Working Groups are no longer represented on Council but report monthly to it and make funding requests through the Chair of Council.

Council Members

Elected directly by Congregation

Chair of Council - Penelope Feather (Margaret Moyston Cumming, until January 2018)

Secretary – Susan Gemmell

Treasurer - Ray Hall

Representative to Presbytery (part year) - Peggy Kinsley

Standing Committees (Chairs)

Christian Development Committee – Bernadette Bailey

Finance and Property Committee - Stewart Bailey

Local, National and Global Outreach Committee - Penelope Feather

Ministry and Personnel Committee – Chris Brown

Worship and Music Committee – Brian Ure

Departments

Board of Trustees, Margaret Isaac (Chair) (rotating Council representation)

Children's Circle – Darla Barrows

Women's Ministries Network / UCW, Caroline Isaac (President)

Total = 12 (including the Minister) Quorum = 5*

• *One third of the total number of Council members who could be present, plus Ministry Personnel (Southminster Governance Model, p. 49)*

Representatives of Non-Council Missional Units

Congregational Meetings

Andrew Brewin (Chair)

Penelope Feather (Secretary & Clerk of the Roll)

Task Groups

Catering (Sharon Blakeman, Bernie Ducker)

Coffee-hour (Starr Cameron-Wright & Nancy Watters)

Learning Fund (Margaret Kirkpatrick and Anne Whitehurst)

Social Group (Peggy & Brian Kinsley)

Southminster Tomorrow (Andrew Brewin, attends Council)

Board of Trustees (meets infrequently)

Sandra Black

Margaret Isaac (Chair)

Margaret Moyston Cumming

Steve Mennill

Christian Development Committee (meets monthly)

Bernadette Bailey

Finance and Property Committee (meets monthly)

Stewart Bailey (Chair)
Sharon Blakeman
Clare Fowler
George Haines
Ray Hall
Bill Johnston
Peter Kemp
John Temple

Local, National and Global Outreach Committee (meets monthly)

Bernie Ducker
Penelope Feather (Chair)
Paul Mullin
Danielle Rolfe
Anne Whitehurst
Sylvia Yanez

Ministry and Personnel Committee (meets irregularly)

Chris Brown (Chair)
Jane Brown
Jane Enticknap
Brian Kinsley
Danielle Rolfe

Children's Circle (meets irregularly)

Réal Lambert (Chair)
Becky Sasaki

Worship Committee (meets quarterly)

Chantal Amundsen
Mary Huband
Heather Macfaden
Paul Mullin
Brian Ure (Chair)

Southminster Tomorrow Task Group (meets weekly usually)

Andrew Brewin (Chair)
Debbi Clarke
Tessa Kampman-Carswell
Brian Kinsley
Margaret Moyston Cumming

Centre 7 Steering Group

Sharon Blakeman (Treasurer)
Melody Jamieson (from South Gloucester United)
Peter McCourt (from community)
Valerie MacIntosh (from community)

Margaret Moyston Cumming
Craig Piche (Chair) (Volunteer Coordinator)

Other

Ushering & Counting Co-ordinator – Peggy Kinsley

Board of Trustees

The Board of Trustees is responsible for temporal aspects of Southminster church life, including the land, building and contents. It is also responsible for ensuring the church has proper insurance, for maintaining and investing funds, including those bequeathed to Southminster. This includes ensuring compliance with conditions regarding specified use of the funds.

The Board of Trustees currently has four members, with four-year staggered terms. Members of the Board in 2018 were: Steve Mennill (chair), Margaret Isaac (treasurer), Sandra Black and Deborah Clark.

We are grateful to Rev. Trisha Elliott for her participation on our committee throughout 2018.

The Trustees managed most of Southminster's investment portfolio, with a principal balance of \$446,697 at year end. Investment returns were \$4,475 which will be passed on to the Finance and Property Committee for the support of Southminster.

The Trustees were involved with major decisions concerning the property development work at Southminster.

The Trustees continued to work on preparing a draft investment policy for Southminster. Following an initial consultation session with the congregation, we held discussions with external investment advisors. We plan to present a revised draft to Council in early 2019.

On the insurance file, the Trustees completed work with our insurance provider to resolve a liability claim resulting from a fall on our premises.

Thank you to the trustees for your work and support in 2018!

Steven Mennill,

Chair of the Board of Trustees

Christian Development Committee

The Southminster Book Club met monthly (excluding the summer months) in the homes of members. The Club had 17 people attending when they were able and had lively, interesting and informing discussions. Books read were;

The Professor and the Madman by Simon Winchester
The Meaning of Jesus: Two visions by Marcus J. Borg and N.T. Wright
Jane Eyre by Charlotte Bronte
Getting to Room Temperature by Arthur Milner who attended our meeting
Take this Bread, by Sara Miles
Pulpit and Politics, and the author Dennis Gruending attended
Back of the Turtle by Thomas King
The Power of Parable: How fiction by Jesus became fiction about Jesus, by John Dominic Crossan
Eva Solomon's War by Gabriella Goliger who attended our meeting

The Spiritual Practices Group met on alternate Friday Mornings for Three Sessions. The group had thirteen participants who attended when they were able. Most of the meetings were led by Rev. Trisha with some members of the group leading occasionally. Meetings generally consist of a check in with members of the group, a short meditation, a reading or presentation, individual reflection time, and sharing of reflections. Some of the readings that were focused on were:

Thomas Merton- Conjectures of a Guilty Bystander
Ecclesiastes 3 1-15
The Parable of the Mustard Seed
Philippian affirmations (from Bruce Epperly's "Philippians. A Participatory Study Guide")
The Christmas Story from Luke

Retreat - A Spiritual Retreat was held in October at the Galilee Centre in Arnprior. The theme was Seasons of the Spirit and ten people attended. Activities included a session learning about and walking a labyrinth, reflections on the seasons as they pertain the current needs for our spiritual life, group discussion and sharing times, silent time, an outdoor walking Sunday Service consisting of short readings and reflections.

House Church - Committee members met and agreed to offer House churches to the members of the congregation and community. There will be a loose format based on reflections from Brian McLaren's book We Make The Road By Walking. A pilot meeting is scheduled for January 2019.

Respectfully submitted by Bernadette Bailey

Finance and Property Committee

Finance and Property were kept busy in 2018 managing our aging building, and associated expenses. Our heating, roof and elevator systems all vied for attention at one time or another throughout the year. We relied on a roster of part-time Caretakers, led by Ken Field, to maintain our building in 2018, while our full-time Caretaker, Stanley Hanna, continued on disability leave.

It is important to note that there are numerous activities that occur throughout the year at Southminster that make a big contribution to our financial well-being, including the successful DOFMS concert series, the Christmas Bazaar, the work of the Catering Committee, and Finance and Property's own Work Party, which saves Southminster thousands of dollars through volunteer labour on repair and maintenance projects.

Our committee continued to play a role in the ongoing Stewardship efforts at Southminster in 2018, providing input into the ongoing work of the Southminster Tomorrow (SUC TOM) working group, including assessments of Southminster's existing mechanical systems and a triage of our deferred capital maintenance.

Finance and Property is tasked with looking after our building and administering the rental agreements we have with our many tenants. A fair amount of effort goes into acquiring tenants and addressing their issues, large and small. Our rental income in 2018 was \$113.9K, a \$5.4K decrease from 2017. John Temple is the committee lead on rentals, with most of the daily interaction on tenant issues handled by Martha Hanna. Southminster owes a debt of gratitude to both John and Martha for their work in making this important stream of income possible.

The sound system is a responsibility of the F&P committee. Operators, John Temple and George Haines, worked hard at coaxing adequate performance from our aging system. F&P has provided input to the efforts towards replacing the system that were led by the SUC TOM task group. As the year ended, we were eagerly awaiting the installation of the new system in January, 2019.

The Committee dealt with a variety of property issues during 2018, fortunately no large projects arose. The heating system and elevator continued to be challenges throughout the year. Significant progress was made on the development of policies governing fire code compliance and rentals. Life Safety systems were inspected and brought up to date.

Our estimated operating deficit for 2019 is approximately \$735, almost breakeven. The projection arises due to expected reimbursements of maintenance expenses by Windmill Developments of close to \$75K. This payment is key to keeping SUC financially stable as envelope donations and rental receipts are expected to be slightly down from 2018.

There is always some uncertainty to our financial estimates, as external factors over which we have no control can and do arise. With the current Windmill agreement, we are largely insulated from surprises related to building maintenance, so F&P has a higher than usual confidence in the projections for 2019.

We are estimating givings at \$146.5K, which is in line with givings for 2018.

The committee was led by Ray Hall, Treasurer, and Stewart Bailey, Committee Chair and Secretary. Other Committee members in 2018 were: John Temple (lead contact on rentals), Dave Amundsen, Sharon Blakeman, Clare Fowler, George Haines and Morgan Jooste.

The Committee would also like to acknowledge the important work of our Office Administrator Martha Hanna, whose many contributions to the work of the Committee, including handling book-keeping and day-to-day room rentals, are invaluable.

The Committee would also like to acknowledge the important work of our Caretakers. Our full-time Caretaker, Stanley Hannah determined late this year that he would not be returning to Southminster. Stan's resourcefulness and friendly presence in the building as an Ambassador for Southminster will be missed. Our roster of part-time caretakers in 2017 included Shawn Bradley, Ken Field, Carole Shaw and Sung. Our caretakers have been ably led by Ken Field, who continues to be an invaluable resource in keeping our building and its systems in the best possible state of cleanliness and repair.

Submitted by *Ray Hall, Treasurer*

Southminster Tomorrow Task Group

2018 was relatively quiet for the Task Group. We received word at the beginning of the year that the City's rezoning decision was being appeal to the Ontario Municipal Board (OMB). That appeal has not yet been heard. It has been caught up in an administrative change in process – that has resulted in many delays in hearing appeals across the province. A preliminary hearing has been scheduled for the end of January, 2019. It is hoped that now that the process has actually started, we may get a quicker conclusion. We remain optimistic that no errors were made in the rezoning application and subsequent decision by City Council, but until a decision is made we wait.

While waiting, we completed a competitive bid process and have installed our new sound system. We have received a very generous donation to help with some of the costs and everyone seems very happy with the results. Thank you to everyone that worked so hard to make this happen.

The Task Group has begun the planning work for the renovations that will begin once the rezoning is finalized. A Request for Proposal has been set to potential Architects to provide a design for the Fellowship Hall level.

Respectfully submitted,

Andrew Brewin, Chair, Southminster Tomorrow Task Group

Ministry and Personnel Committee

The Rev. Trisha Elliott continued in 2018 as our Transitional Minister, with her term ending in July, 2019. The congregation continues to be blessed by her inspirational Ministry.

Also continuing in their positions were Roland Graham, Music Director; Martha Hanna, the Office Administrator; and our team of sextons. Finally, Darla Barrows continued to convene the Children's Circle, formerly known as Kids' Church.

The members of the Ministry and Personnel Committee for 2018 were Chris Brown (Chair), Jane Brown, Jane Enticknap, Danielle Rolfe and Brian Kinsley.

The committee once again wishes to thank all the staff for their dedicated contribution to the ongoing work and worship of the Southminster congregation.

Southminster Social Group

The Southminster Social Group is continuing with the format of meeting in the spring and fall as long as it is viable. The purpose of the group continues to be to provide an opportunity for members to socialize with friends and meet new people over food.

The spring meeting was held on May 11 with a delicious potluck, conversation and reconnection. Approximately 16 people attended.

The Social Group did not meet in the fall. We intended to join the St. Giles Harvest Supper as in recent years, but unfortunately they were unable to host it this year.

Currently, Sharon Blakeman and Brian and Peggy Kinsley organize the evenings.

Respectfully submitted, Peggy Kinsley for Southminster Social Group

Local, National and Global Outreach Committee

The LNGO Committee works to keep the congregation informed of issues around social justice, peace, and living with respect in creation. Outreach is a vital part of our faith community, a way to witness God's love, as we work locally as well as nationally and globally through the United Church of Canada and our partner churches around the world.

Members of the Committee in 2018 included Anne Whitehurst, Bernie Ducker, Paul Mullin, Silvia Yanez, Danielle Rolfe and Penelope Feather. Southminster, through LNGO, participates in several umbrella groups including the Centretown Churches Social Action Committee (CCSAC), the Multifaith Housing Initiative and the Right Relations Network. Highlights of the work of the committee in 2018 include the following:

Carleton University Ecumenical "Pause Table"

Southminster and the Ottawa Muslim Association, once again worked together to serve food to stressed students during their exam weeks in April and December 2018. Prior to hosting approximately 500-1000 students each time, we held a "baking bee" in the Fellowship Hall kitchen with our Muslim friends, baking muffins, cookies and other snacks to take to the University. Thanks to the members of the congregation who also provided healthy snacks, fresh fruit and juice and to those who volunteered their time to help serve the students. This initiative is one way we can reach out and offer caring support to the Carleton University students in our community.

Amnesty International – Write for Rights

Write for Rights was held in Fellowship Hall on Dec. 9th. One hundred and forty-six (146) letters and cards were sent to support prisoners of conscience and other human rights defenders around the world. This number included letters sent to the authorities in countries involved with the human rights abuses, copies to their embassies in Canada, and cards to prisoners, or the families of those suffering abuses. Adults and children from both Southminster and the community participated. Generous donations at the event covered the postage expenses.

Centretown Churches Social Action Committee (CCSAC)

The Centretown Churches Social Action Committee (CCSAC), comprising 23 churches in the central part of Ottawa, focuses on initiatives to help people who are isolated or living in poverty. Its monthly meetings allow member churches to share information, and also provide an opportunity for ecumenical collaboration amongst the churches of central Ottawa. CCSAC's top priority is collective support for the Centretown Emergency Food Centre, which continues to be one of the busiest food centres in the city. Total clients served in 2018 came to 9,032.

Movie Nights

2018 saw the start of a new initiative: Movie Nights. These nights feature documentaries about social justice issues in Ottawa. They are held on Saturday nights to ensure that our visitors at the Out of the Cold Suppers are able to participate. These events will continue in 2019.

2018 Mission and Service Financial Report

Congregational Regular Offering (including PAR)	\$25,254.96
Easter World Development and Relief envelopes	\$843.00
Thanksgiving envelopes	\$1,045.00
Christmas envelopes	\$1,055.00
Grand Total	\$28,942.96

Please note: The Mission & Service Fund is a flow through fund to the United Church of Canada

Multifaith Housing Initiative

Southminster continues its membership in Multifaith Housing Initiative (MHI).

The four properties owned by MHI include Kent House, 5 units, Somerset Gardens, 10 units, Blake House, 26 units and The Haven, 98 units. These properties are supported by professional staff and volunteers in both physical maintenance and tenant relations.

Hobin Architecture won an award from the Greater Ottawa Home Builders Association for The Haven design. The architectural firm took home the “New Community (Built)” trophy from the GOHBA in October, 2018.

The Southminster contribution to the May Tulipathon fundraiser totalled \$2,235, two-thirds of which came from the congregation with the remainder from other Old Ottawa South supporters. The Southminster team contribution was the fourth highest of all participating congregations. The walk raised nearly \$32,000.

MHI has been negotiating to get land at the former Rockcliffe Air Base to build Veterans’ House, 40 units for homeless veterans. MHI has finally been granted land and is proceeding to raise funds to build the facility. Fund raising efforts are going well and MHI is confident it will reach its objective of \$5,000,000 for the \$20,000,000 project. So far, \$2,000,000 has been raised.

Respectfully submitted, Brian Kinsley

Centre 7

The entire Centre 7 community was saddened by the passing of Margaret Moyston Cumming. Margaret had been involved in the program from its earliest days and was its staunchest supporter and fiercest champion. Her organizational skills and focus on the proper administration and development of the program were only surpassed by her devotion to the guests and volunteers. Margaret oversaw the program from serving an average of 35 or 40 guests on a Saturday, to nights when extra chairs had to be pulled from around the church to handle 80, 90 or more guests.

For 20 years through Centre 7, Margaret had an impact not only on the lives of hundreds of our guests, but also on the countless volunteers, church and service groups, donors and the greater community.

That community of family and friends acknowledged that dedication by donating more than \$9,600 in her memory to the Out of the Cold Supper Program at Southminster. Those donations will provide a level of financial stability and sustainability to the program when seasonal donations do not meet or exceed our expenditures.

Margaret understood that the program was more than the meals; more than physical sustenance; more than just money needed to run the program. It is an opportunity to show compassion, connect with others and be a part of a fuller community. If anyone did justice, loved kindness and walked humbly, it was Margaret.

	2015-2016	2016-2017	2017-2018	+/- % year/year
Number of weeks	22	22	23	
Number of guests	1387	1582	1769	12%
Average number of guests/week	63.0	71.9	76.9	7%
Number of meals prepared	1550	1540	1910	24%
Costs	\$7,470	\$7,460	\$8,123	9%
Cost per meal prepared	\$4.82	\$4.84	\$4.25	-12%
Season donations	\$3,966	\$6,705	\$13,610	103%
<i>Southminster donations (inc. above)</i>	\$902	\$2,215	\$11,022	398%
<i>% of donations from Southminster</i>	23%	33%	81%	

Average attendance has increased in eight of the past ten seasons. The need and desire for a warm, safe place to enjoy the company of others over a home-cooked meal is real and vital. The organizing committee is confident that Southminster, along with our sister churches and the Old Ottawa South community, will meet these needs with faith and passion.

Respectfully submitted, *Craig Piche*

Coffee Hour

Many thanks to Starr Cameron Wright who, for 13 years, has generously organized hosts for our SUC Coffee Hours after worship and also, for the many times she took on the responsibility of hosting herself (who does not love her fresh home made chocolate chip cookies?). As Starr says – Coffee Hour is an important time for fellowship and welcome as we nurture that community feeling among young, old and those in-between.

I often reflect on the joy of intergenerational friendship that faith communities offer. Our society generally seems to work and live in age silos. Other than our own extended families – where else do we get this rich experience? And, these days, family members are often spread far and wide. The time to interact and share together after Worship – at Coffee Hour – is an important chance to deepen these relationships among our SUC “church family”.

Over the past few years, I have shared the coordinator duties with Starr but am flying solo this year. I would welcome a partner to share in the scheduling duties.

Thank you to Bernie Ducker who keeps our supplies topped up. And, I am so appreciative of all of you who take turns pitching in to be Coffee Hour Hosts – there are too many to list in this space.

Thank you for saying “yes”!!!

Nancy E. Watters

Choir

The Choir enjoyed another year of musicianship preparing and sharing choral music under the direction of Roland Graham.

The Choir has moved to a more varied performance style this year, singing from different places in the sanctuary for regular services as well as contributing to several Vesper services.

We enjoy welcoming new members. Practices are Thursday evening at 7 p.m. and Sunday mornings at 9:30 p.m.

Singers of all levels of experience are welcome.

Respectfully submitted, *Penelope Feather*

Worship Committee

The Worship Committee provides congregational input and support for worship planning to church staff, and reports to Council.

During the year, committee meetings were convened four times; during February, May, September and November. A key role of the committee is to support and provide good communication among staff, the congregation and Council regarding worship planning and related activities at Southminster

The committee membership increased in 2018 and our members well represent all areas of worship. The committee is comprised of:

Brian Ure: Chair
Trisha Elliott: Minister
Roland Graham: Music Director
Martha Hanna: Church office
Paul Mullin: Sanctuary theme decoration and meeting minutes
Mary Huband: Congregation representative
Heather Macfaden: Choir representative
Chantal Amundsen: Children's Circle
Darla Barrows: Children's Circle

Throughout the year the committee has variously performed its responsibility to act as a forum for dialogue regarding worship planning with Rev. Trisha Elliott and our Director of Music, Roland Graham. We have much to be grateful for; in particular the Vespers candlelight service following Palm Sunday, and the "Art Discernment" and "Pentateuch Teaching" series of sermons. The Musical Advent series and Christmas Eve services brought the year to a memorable conclusion.

The committee is grateful to Council and the Christian Development Committee for the support provided to the Children's Circle program and for Chris White and the "Little Lights" choir. The congregation was delighted with the children's Maypole / Spring tea and Santa Lucia contributions to services in May and December.

The committee also gratefully acknowledges the efforts of Maureen Fallis and Edith Fraser in support of Communion services which were held in April, May (Pentecost), October (Thanksgiving / worldwide communion day) and December (Christmas Eve). As well, our thanks go to Peggy Kinsley and Nancy Watters for attending to ushering and coffee host needs.

There are two key documents which guide the work of the Worship Committee. These are the "Terms of Reference", and the "Tasks, Roles and Timelines" and are available upon request.

Respectfully submitted, Brian Ure (Chair)

Children's Circle

The Sunday morning Children's Circle looks at the virtues of Christian life through bread making, singing, puppetry and crafting. The program welcomes children of all ages, from preschool to high school.

Last year we contemplated sources of our inner and outer light through stories and scripture. This fall and winter, we have been talking about mindfulness and presence.

The children began the program outside this fall by spending several Sundays working together to create a fairy circle and a fairy fire. The fire was built in a small bylaw compliant children's firebowl on the NCC land across the street from Southminster.

Using baskets, the children gathered kindling materials of twigs, pine cones and dried grass and worked together to begin the fire with a children's flint, creating small sparks that fall into the fire bowl. It requires dedicated work to build fire in this way and the children worked hard taking turns with the flint. They created a vibrant fairy circle, resourcefully finding the last dandelions and small flowers of the summer. While working on the this, the older boys were inspired to clean up a large amount of litter in the trees. The objective of these exercises was to be present in nature and work together.

The children in this class have loved talking about fairies over the past several years and when I did some research on this, I learned that "fairies" give children a way to talk about spirituality in a language that they understand. The language of "fairies" is one of "looking closer" and being present in the natural and spiritual world.

In our crafting we did a lot of wet felting this fall as it is a focusing activity for children use their hands working the raw sheep's wool in warm lavender water. While we felted the wool, we talked about what it means to be present in the moment with a grateful heart.

The story we read over the fall months was a traditional German fairy tale of a little girl who has nothing but a piece of bread and the clothes she wears. As she continues through the story, she finds that although she has nothing, there is always someone else in greater need and though she has very little, she always has something to share with them. When she finally has nothing left, she lays down to sleep in the forest and stars begin to fall and clothe her in eiderdown. This story made a strong impression on the children who began to

share stories of what they could give away. One little girl in the class decided that for her birthday, she wanted her family to make a donation to her favorite charity.

The children also related the story to the Santa Lucia celebration of the little girl of light who takes food to others. Throughout the fall months and during this story, the children began to make bread every week to donate to the Centre 7. They kneaded 10 buns each week for 8 weeks. Craig will be using the frozen 80 buns for an upcoming meal.

On December 16th, the children presented their Santa Lucia Celebration to the congregation wearing crowns of candles on their heads and carrying candles and stars as they processed through the church. The children this year decided they wanted to add Twinkle Twinkle and We Wish You a Merry Christmas to their procession and end with ringing bells. They are looking forward to next year's Santa Lucia celebration and already have new ideas for what they would like to share.

The children are currently working on an Ojibwe puppet story that they would like to share with the congregation at the end of February.

We would like to present a May Day celebration again this year on Sunday, May 5th. The children very much enjoy contributing to the vibrant community and festival life of the church.

The class this year has continued to grow and change. Our weekly class size averages 10 children but occasionally we have had up to 15 children at the table. I have been touched that on several occasions, two of the children have walked to church alone so they didn't miss it even when their parents were not able to bring them. It speaks well to the role of the church in their weekly life rhythms.

The children have been very engaged in Pastor Elliott's art pieces and often bring that to discussion with them in the classroom. The art theme times have frequently provided an imaginative transition to our time together.

This fall we managed without weekly parent volunteers, but the varying age ranges offer unique challenges in meeting everyone's needs. Thus, Bernadette Bailey has generously offered to take the older boys upstairs to engage in more advanced activities while I work with the rest of the children.

Respectfully Submitted by Darla Barrows

17th Ottawa 'Southminster' Scout Group

The 17th Southminster Ottawa Scout Group (the 17th), now in its 86th year, delivered another exciting and adventure-filled year of programming for young people in and around Old Ottawa South in 2018. The success of the 17th is made possible, in large measure, by the sponsorship of Southminster United Church where the 17th has been based since its inception in 1933.

The **Group Committee**, on behalf of its sponsor, Southminster United Church, administers and is responsible for Scouts Canada programs in the community of Old Ottawa South. Members of the Group Committee for 2018-19 Scouting Year include Angela Burton, Group Commissioner; Ray Hall, Treasurer; Brent McLean, Registrar; Keegan Eatmon, Member at Large; and the Contact Scouters for each Section (see below). The 17th extends a heartfelt thanks to Carol Brillinger, past Group Commissioner, who led the Group for several years and continues to support the Group Committee as a Member at Large.

The **Beaver Colony**, under the leadership of Contact Scouter David Zyla, meets on Wednesdays and continues to operate at maximum capacity with 24 Beavers. Support Scouters are Keegan Eatmon, Eric Harpell, Guy Georgeson and Michael Skuce. Just a few of the highlights from the 2018 Beavers programming include building 'Beaver Buggies' out of banana boxes, skating on the 'Canada 150' Rink on Parliament Hill and at Lansdowne Park, a winter hike through the Arboretum, a 'behind the scenes' tour of the Sunnyside library, bug collecting and orienteering at Brewer Park and a sleepover with the dinosaurs at the Canadian Museum of Nature.

The **Cub Pack**, now under the leadership of Contact Scouter Ray Hall (Rodney Nelson was leader for the first half of 2018), meets on Mondays and has 16 active youth. Support Scouters are James Worrall and Adam Zanna. With a focus on the outdoors, the Cubs have undertaken a trip to Opemikon in June and a fall canoe trip to Otter Lake. At the start of 2019 the cubs have been skating on the Canal, Tobogganing at Lansdowne and starting to prepare for their winter Ski and overnight camp in late February. Some of their favourite indoor activities this year include cooking baking, Kub Kar building and Kub Kar racing.

The **Scout Troop**, under the leadership of Contact Scouter Craig Davidson, has 13 active youth. The **Venturer Company**, under the leadership of Contact Scouter Brendan McCoy, has 2 active youth. The Scouts and Venturers meet jointly on Tuesdays. Support Scouters are William Abbott, Ian Astle, John Donkin and John Wall. Just a few highlights of the 2018 Scouts and Venturers programming include hike-in overnight camping at Frontenac Provincial Park, a Remembrance Day hike to the National War Memorial, participation in the Amazing Race Transit Day (one Patrol from the 17th was the fastest and another had

the highest score!), winter camping at Otter Lake, participating in the Klondike Rally (a Patrol from the 17th won a trophy!), cross-country ski-in camping at Nakkertok, building Scout trucks and participating in the Scout Truck Rally, and a two day canoe trip on Barron River in Algonquin Park.

The 17th also undertakes various **Group events and initiatives**. Highlights from 2018, included:

- Sections had the opportunity to help with set-up for Southminster's '**Out from the Cold Suppers**' on several occasions.
- The annual **Baden Powell Dinner** was held on February 23rd in Fellowship Hall. The 17th Ottawa extends heartfelt thanks to the Southminster Catering Committee for another great meal and wonderful service. We are looking forward to our 86th Banquet on February 22nd, 2019.
- The 17th ended our 2017-18 Scouting Year in June with a two-night camp for all Sections at **Camp Opemikon** near Perth, Ontario. This jam-packed weekend included hiking, games, ceremonies and an epic water fight!

These amazing opportunities and adventures for youth in and around Old Ottawa South would not be possible without the stable and ongoing support of our generous sponsor; we are grateful and deeply indebted to Southminster United Church. The 17th is pleased to be able to present the Church with a donation of \$560 this year. We look forward to maintaining our role in your Community of Faith in the future.

Respectfully submitted,

Angela Burton, Group Commissioner of the 17th Southminster Ottawa Scout Group

Christmas Bazaar

Once again, I am very thankful for this opportunity to send a huge thank you to the more than 70 volunteers who helped with this year's Christmas Bazaar on November 10, 2018. Many, many thanks to the table, luncheon and cafe convenors and all their helpers, those who set up and took down the Bazaar and all those who so generously contributed items for sale at the Bazaar. Thank you so much to Martha Hanna, office administrator, for creating posters and flyers, putting out notices and bulletins and keeping a tally of the Bazaar earnings. A special thank you to Margaret Isaac for her hard work as Treasurer on Bazaar day. I am so pleased to say that this year's Bazaar total was \$7,700.00.

Many thanks, everyone, for all your hard work and generous giving of your time and talents to make our Southminster 2018 Christmas Bazaar a great success.

Respectfully submitted, *Suzanne Wilson-Marjerrison, Southminster Bazaar Convenor*

Catering

The Catering Committee's mandate is to raise money through catered events at Southminster. Funds are used to purchase items for both kitchens and the Ladies Parlour and/or to contribute to the Operating Fund.

Events for 2018

January Memorial Reception

February Memorial Reception
 Scouts' Banquet
 Annual General Meeting Lunch

May Memorial Reception

June Memorial Reception
 Strawberry Social

September Pot Luck and Corn Boil

October Hunger Lunch

December Coffee hour with Christmas Treats

This year we were able to contribute \$1140.60 to the Operating Account.

Thank you to all who assisted in these events.

Respectfully submitted, Bernie Ducker and Sharon Blakeman

2018 Financial Statements

CONSOLIDATED BALANCE SHEET
All Funds
December 31, 2018
with comparative figures for December 31, 2017

	<u>2018</u>	<u>2017</u>
Assets		
PETTY CASH		
Petty Cash - Office	200	200
BANK ACCOUNTS		
Bank - General Account	289,978	186,311
INVESTMENTS		
Investments - Operating	<u>43,717</u>	<u>43,542</u>
TOTAL ASSETS	<u>\$333,895</u>	<u>\$230,053</u>
TOTAL LIABILITIES	<u>\$0</u>	<u>\$0</u>
FUND BALANCE	<u>\$333,895</u>	<u>\$230,053</u>

Prepared without audit,
Ray Hall, Treasurer

OPERATING ACCOUNT

Statement of Receipts and Disbursements for year ending December 31, 2018 with comparative figures for December 31, 2017 and Estimate of Receipts and Disbursements for 2019

	2018 Actual	2017 Actual	2019 Estimate
RECEIPTS			
Operating Receipts			
Envelope Donations	123,178	134,096	125,000
Initial Offering	110	137	100
Bulletin Sponsorship	375	175	150
Easter Memorials	995	980	900
Kids' Church		30	30
Loose Donations	3,949	2,673	3,000
Pause Table Support	410	175	175
Write for Rights Support		140	
Contemplative Walks		20	
Special Donations		5,000	5,000
Via Canada Helps	4,531	502	4,500
Via United Way	7,817	5,619	7,700
Shared Expenses	113,892	119,333	100,000
Weddings (facilities)	3,900	3,000	3,000
Interest	259	4,677	3,000
GST/HST Rebate	10,052	8,637	14,000
NCC Band Concerts (net)	2,004		
DOMS Concert Series (net)	14,087	17,264	13,000
Bazaar (net)	7,700	6,598	7,000
Catering	2,794	2,372	3,000
Presbytery Grant	1,500		
Miscellaneous Receipts	199	166	1,000
<i>Subtotal Operating Receipts</i>	<i>297,752</i>	<i>311,596</i>	<i>290,555</i>
Flow-Through Receipts			
Observer	525	575	550
Wedding fees (staff)	4,400	3,750	4,000
Funeral Honoraria		350	
Multi-faith Housing Initiative		346	350
Emergency Food Centre	316	836	850

Centre 507		20	
Christmas Hamper Project	50	430	50
Mission and Service Fund			25,000
General	25,255	26,628	
Via Canada Helps	745		
Easter	843	605	
Thanksgiving	1,045	663	
Christmas	1,055	1,100	
<i>Subtotal Mission and Service</i>	<i>28,943</i>	<i>28,996</i>	<i>25,000</i>
UCC Special Appeal – Hunger		160	
Total Receipts	331,986	347,057	321,355
DISBURSEMENTS			
Staff			
Salaries and Benefits			
Salaries	132,907	130,235	137,000
Employee Benefits	28,886	28,359	30,000
Ministerial Education Allowance	1,819	0	1,800
Pastoral Expenses	3,443	1,112	3,500
Mileage Allowance			1,200
<i>Subtotal Salaries and Benefits</i>	<i>167,055</i>	<i>159,706</i>	<i>173,500</i>
Pulpit Supply	1,500	250	1,500
Organ Supply	300	450	500
Caretaker Supply	24,890	30,093	33,000
Pastoral Care Supply	0	0	1,500
<i>Subtotal Staff</i>	<i>193,745</i>	<i>190,515</i>	<i>210,000</i>
Presbytery/UCC Assessment	12,624	12,744	14,500
Council	1,021	742	1,950
Standing Committees			
Christian Development	86	54	110
Finance & Property			
Finance	1,304	1,765	11,300
Property Discretionary			
Equipment	342	1,628	500
Assistant Caretaker	3,299	3,475	3,500

Event Caretaker	3,643	2,413	3,600
Repair & Maintenance	8,089	18,692	9,500
Maintenance Contracts	13,283	13,071	14,000
Maintenance Supplies	4,012	6736	4,500
Other Discretionary		187	
Shared Expenses	251	282	300
<i>Subtotal – Discretionary</i>	<i>32,919</i>	<i>46,468</i>	<i>35,900</i>
Property Non-Discretionary			
Electricity	5,678	6,800	6,000
Insurance	10,929	10,488	10,750
Natural Gas	16,722	16,051	16,000
Taxes	370	369	375
Water & Sewer	5,151	3,800	4,300
<i>Subtotal – Non-Discretionary</i>	<i>38,850</i>	<i>37,508</i>	<i>37,425</i>
Church Office	9,582	11,282	10,600
<i>Subtotal – Finance & Property</i>	<i>82,655</i>	<i>97,020</i>	<i>95,225</i>
Local, National & Global Outreach	2,046	1,841	2,545
Ministry & Personnel			330
Worship	4,471	4,276	5,700
Departments			
Children’s Circle	5,136	5,193	6,600
Task Groups			
Catering	1,649	1,319	1,800
Southminster Tomorrow	10,404	21,609	
Flow-Through Disbursements			
Centre 507		20	20
Christmas Hamper Project	50	430	450
Emergency Food Centre	316	836	850
Mission & Service Fund (Note 2)	28,943	28,896	25,000
Observer (Note 1)	506	563	550
UCC Special Appeals		160	
Wedding Honoraria (Note 1)	4,750	2,700	3,750
Funeral Honoraria		350	
Multi-faith Housing		346	350
Transfers to Other Funds			
Transfer to Stu Ritchie		25,000	20,000

GST/HST to be Recovered	6,668	10,095	12,000
Total Disbursements	355,070	404,712	401,730
Total Receipts	<u>331,986</u>	<u>347,057</u>	<u>321,355</u>
Surplus (Deficit)	(23,084)	(57,655)	(80,735)
Adjustment			
Reimbursement by Windmill	75,106	118,286	80,000
Adjusted Surplus (Deficit)	52,022	60,631	(735)
Net Change to Cash Position	52,022	60,631	(735)
Bank Balance January 1	181,208	120,577	235,630
Bank Balance December 31	\$235,630	\$181,208	\$234,895

Prepared without audit;

Ray Hall, Treasurer

Notes:

1. Amounts collected for Observer subscriptions and wedding honoraria are not necessarily paid out the same the same fiscal year in which they are collected.
2. During the year donations to the Mission and Service Fund were received in memory of Marion Dodd and Margaret Moyston Cumming.

OPERATING FUND BALANCE SHEET

December 31, 2018
with comparative figures for December 31, 2017

	<u>2018</u>	<u>2017</u>
Assets		
PETTY CASH		
Petty Cash - Office	200	200
BANK ACCOUNTS		
Bank - General Account	191,713	137,466
INVESTMENTS		
Investments - Operating	43,717	43,542
TOTAL ASSETS	<u>\$235,630</u>	<u>\$181,208</u>
TOTAL LIABILITIES	<u>\$0</u>	<u>\$0</u>
FUND BALANCE	<u>\$235,630</u>	<u>\$181,208</u>

Prepared without audit;
Ray Hall, Treasurer

OTHER FUNDS

**Statements of Cash Receipts and Disbursements
for the year ended December 31, 2018
with comparative figures for December 31, 2017**

	2018 Actual	2017 Actual
BENEVOLENT FUND		
Receipts		
Donations	515	813
Christmas Eve loose offerings	1,303	
Fund Raising	296	273
Total Receipts	2,114	1,086
Disbursements		
	<u>725</u>	<u>1,575</u>
Bank Balance December 31	\$2,685	\$1,297
CAPITAL FUND (Stu Ritchie)		
Receipts		
Donations	28,908	4,881
Transfer from Operating Fund		25,000
HST rebate	2,568	
Conference Grant	10,000	
Total Receipts	41,476	29,881
Disbursements		
South Roof Repair		29,467
HST to be recovered		2,568
Total Disbursements	<u>0</u>	<u>32,035</u>
Bank Balance December 31 (Note 1)	\$44,439	\$2,963
CENTRE 7 FUND		
Receipts		
Donations	4,465	3,113
Memorials (Note 3)	10,025	
Fund Raising	1,125	1,020
HST rebate	95	9
Total Receipts	\$15,710	\$4,142

Disbursements		
Meals	6,045	9,090
Repair & Maintenance	260	324
HST to be recovered	44	61
Total Disbursements	<u>6,349</u>	<u>9,474</u>
Bank Balance December 31	\$16,330	\$6,969
LEARNING FUND (Note 2)		
Receipts	0	0
Disbursements	<u>0</u>	<u>0</u>
Bank Balance December 31	\$9,604	\$9,604
MEMORIAL FUND		
Receipts (Note 4)	2,368	889
Disbursements	<u>0</u>	<u>0</u>
Bank Balance December 31	\$16,655	\$14,287
MUSICAL PROJECTS FUND		
Receipts		
Donations	300	100
Grants		8,000
Reimbursements	650	
HST rebate	35	
Total Receipts	<u>985</u>	<u>8,100</u>
Disbursements	<u>5,859</u>	<u>3,250</u>
Bank Balance December 31	\$3,640	\$8,514
ORGAN FUND		
Receipts	<u>300</u>	<u>300</u>
Disbursements	<u>0</u>	<u>0</u>
Bank Balance December 31	\$4,879	\$4,579

SWITZER CANDLE FUND		
Receipts (interest / tax rebate)	0	17
Disbursements	<u>0</u>	<u>0</u>
Bank Balance December 31	\$34	\$34

Notes:

1. To maintain the Capital Fund above its required minimum of \$35,000, it has been assumed that transfers from other funds will be made during the year.
2. The Learning Fund was created to assist members and adherents with financial assistance when following courses aimed at strengthening leadership within the church. Application forms are available in the church office and on our website.
3. During the year donations to Centre 7 were received in memory of Margaret Moyston Cumming.
4. During the year donations to the Memorial Fund were received in memory of Norman Brown, Carolyn MacIntyre, Alan McLay, Margaret Moyston Cumming, Raymond Plantz and Mary Temple.

Prepared without audit
Ray Hall, Treasurer

Board of Trustees Funds

Statement of Revenues and Expenses For the Year Ending December 31, 2018

	2018	2017
Revenues		
Investment income		
Ross Taylor Fund	\$4,411	\$4,365
Mortgage Fund	48	1,526
Candle Fund	16	
Total Revenues	4,475	5,924
Expenses		
Transfer to Finance Committee		4,381
Operating Account		
Bank charges	27	27
Total Expenses	27	4,408
Change in fund balances	4,448	1,516
Beginning fund balances Jan 1	442,249	440,733
Ending fund balance Dec 31	\$446,697	\$442,249

Margaret Isaac, *Treasurer, Board of Trustees*

Trustees Balance Sheet

As of December 31, 2018

	2018	2017
Assets		
Cash	\$ 219,204	\$ 4,887
GICs	227,493	437,362
TOTAL ASSETS	\$446,697	\$442,249

FUND BALANCES

Ministerial Mortgage Fund	\$249,793	\$249,772
Helen & Colin Ross Endowment Fund	185,732	181,321
Mabel Taylor Endowment Fund	10,000	10,000
Switzer Candle Fund	1,172	1,156
Total fund balances	\$446,697	\$442,249

Notes:

1. Switzer Candle Trust Fund was established in 1990 by Jean and Gordon Switzer with a contribution of \$1,050. The principal amount of \$1,050 is to remain invested and the investment income will be used to purchase candles for the Sanctuary.
2. The Mabel Taylor Endowment Fund was established in 1998 with a bequest from the estate of the late Mabel Taylor. The principal amount of the fund remains invested and the investment income is transferred to the Finance/Property Committee for use in the operating account of Southminster.
3. The Colin and Helen Ross Endowment Fund was established initially in 1989 with funds donated by Helen Ross and added to later with funds from the estate of Helen Ross. The principal amount of the fund remains invested and the investment income is transferred to the Finance/Property Committee for use in the operating account of Southminster.

Margaret Isaac, *Treasurer, Board of Trustees*

United Church Women

Statement of Revenues and Expenses for the Year Ended December 31, 2018

	<u>2018</u>	<u>2017</u>
Revenues		
	0	0
<hr/> Total revenues	<hr/> 0	<hr/> 0
Bank Service Charge	27	27
<hr/> Total expenses	<hr/> 27	<hr/> 27
Net change in Fund	(27)	(27)
Opening balance	3,093	3,120
<hr/> UCW ending balance	<hr/> \$3,066	<hr/> \$3,093

Respectfully submitted, *Caroline Isaac, Chair, United Church Women*

Eighty-Ninth Annual General Meeting - Agenda

February 24, 2019

Worship Portion of the Meeting, Church Sanctuary

1. In Memoriam
2. Celebrating the Ministries of our Staff
3. Celebrating the Ministries of Our Congregation

Lunch, Parlour

Business Portion of the Meeting, Parlour

4. Call to Order by Chair
5. Opening Remarks by Chair of Council
6. Approval of Agenda
7. Extension of Voting Privileges to Adherents
8. Approval of Minutes:
9. Business arising from 2017 Annual meeting minutes and 2017 Congregational Meetings Minutes
10. Discussion/Approval of 2017 Reports
 - 2017 Mission Units and Departments Report – non-financial
 - 2017 Financial Report
11. Presentation and Approval of 2018 Budgetary Estimates
12. Redevelopment Update
13. Report on Nominations
14. Other Business
15. Closing Remarks
16. Adjournment
17. Benediction

Eighty-Eighth Annual General Meeting - Minutes

Sunday, February 25, 2018

Held in the Sanctuary and the Ladies Parlour

The 88th Annual General Meeting of Southminster United Church was opened during the Sunday morning Worship Service, as is customary at Southminster. The Rev. Trish Elliott was the presiding minister.

- | | |
|---|---------------------------------|
| 1. In Memoriam | Rev. Trish Elliott |
| 2. Celebrating the Ministries of our Staff | Chris Brown |
| 3. Celebrating the Ministries of Our Congregation | Bernadette Bailey & Craig Piche |

Lunch

Prior to the Call to Order, Chris Brown addressed the congregation after lunch and presented a card, gifts and a purse to Rev. Trish Elliott in celebration of her recent marriage to Rev. Eric Lukacs. The congregation then enjoyed a “wedding cake” in honour of Trish and Eric.

- | | |
|---------------------------|----------|
| 4. Call to Order by Chair | Ray Hall |
| 5. Opening Remarks | Ray Hall |

Ray Hall noted that for last four months there had been a rotating chair of council and in lieu of a permanent chair, Ray offered his thoughts on the past church year. He noted the church had lost some key contributors and close friends in 2018. He thanked all the committees for their hard work as well as the spirited engagement of the congregation and that the future for Southminster was looking brighter and brighter.

6. Approval of Agenda

The Chair called for a motion to approve the agenda with changes to the order of the items. Andrew Brewin’s update on redevelopment was moved up the agenda.

MOVED that the Agenda be approved as amended (Andrew Brewin/John Temple)

MOTION CARRIED

7. Extension of Voting Privileges to Adherents

MOVED that the Voting Privileges be extended to Adherents (Stewart Bailey/Nancy Watters)

MOTION CARRIED

8. Approval of Minutes

The minutes of the Congregational Meetings held throughout 2017 and recorded on pp.42 through 51 of the Annual Report were presented for approval.

MOVED that the minutes be accepted as presented (Andrew Brewin/John Temple)

MOTION CARRIED

9. Business Arising from 2018 Annual meeting minutes and 2017 Congregational Meeting Minutes

Ray noted that there was no business arising from last year's meeting.

10. Discussion/Approval of 2017 reports

- 2017 Mission Units and Departments Report – non-financial

MOVED that reports be accepted as presented (Steve Mennill/Stewart Bailey)

MOTION CARRIED

- 2017 Financial Report

Ray spoke on the church running a surplus of \$60,000 for the year. While givings continue to decline, there was considerable work on containing costs. The reduction in support staff was used as an example. Ray noted that only necessary repairs and expenditures (e.g. the transept roof and sound system) were approved. The was over \$118,000 from Windmill as part of the contractual agreement (pg.32). The agreements will see Windmill continue to pay some of the operating costs noted until the sale of the property is complete. Without this infusion of cash, there would have been a deficit of \$58,000.

Ray noted that even though the redevelopment of the property was in a 'holding pattern', the funding from Windmill would continue.

Ray commented that it was the healthiest bank balance in years for Southminster which, possibly, could lead to new programs with new volunteers.

Q: Comment that the above comments from Ray should be added to the written part of the financial report since it was a good reminder that Southminster is not sustainable without Windmill's financial support

Q: In the future, what does our sustainability look like after Christian Development wing is gone?

A: (Ray Hall) There are too many variables to have a clear picture.

A: (Deborah Clark): Over a five-year projection, operating and maintenance costs drop significantly. And with a modest rise if givings, and with a rise in rentals, the expectation is to break even.

A: (Andrew Brewin) Noted there is no magic bullet (for sustainability) but there will be a need to continually assess and come up with a plan (or plans).

Q: Another comment: this was a reasonable summary: if we all work together it is possible to be sustainable and Ray added that more members would equal more givings.

Q: Where (and why) are we seeing these declines in givings?

A: (Ray Hall) The passing of members.

Q: Has the average weekly Sunday worship attendance also declined?

A: (John Temple) Noted that the worship attendance has been stable for the past few years.

MOVED that reports be accepted as presented (Stewart Bailey/Andrew Brewin)

MOTION CARRIED

11. Presentation and Approval of 2018 Budgetary Estimate Ray Hall

Ray noted that for prudence, donations projections for the coming year were reduced for the budget. He remarked that shared expenses (rentals) may fluctuate and Ray noted that The Journey Church had experienced significant changes in their congregation size and that Southminster was working with them to survive and grow again. He commented that The Journey Church was in a process of rebuilding (until May) and their agreement would be reviewed at that point.

Everything else in line with expenses incurred this year.

For budgetary purposes, Ray noted that \$20,000 was being assumed for a new sound system. There was hope for outside grants and/or some members looking at possible special and singular donations.

The surplus for the year was being anticipated at \$29,000.

Q: Is the budget line of \$110,000 from Windmill for operating reimbursements too optimistic? If finance erred on the side of caution, would \$95,000 be an appropriate figure?

A: (Ray Hall) If the reimbursement is \$10,000 off, there would still be a \$19,000 surplus.

Q: Request for comment on the Tomorrow Committee expenses and for some details.

A: (Andrew Brewin) Legal fees, consultants for the sound system, and planning for sanctuary were the bulk of the expenses.

Q: [More questions on specific funds; use of funds for certain activities]

Comment: (Andrew Brewin) This discussion raises concerns he wanted to provide clarity on. Windmill does not equal windfall. There is a need to become sustainable “today” (outside of Windmill) as much as the church can. The property sale will mean investing in focused redevelopment (capital) not on the operating budget. Any new things (expenditures/expenses) need to be part of the mission of Southminster and not due to a positive current financial picture. He commented that he was not certain that Southminster was “there” in that attention to budget. He suggested groups should be cognizant of budget and have a strong handle on expenses.

MOVED that the 2018 Budgetary Estimates be approved as presented (Penelope Feather/Sharon Blakeman)

MOTION CARRIED

12. Redevelopment Update (Andrew Brewin)

Andrew characterized the work on redevelopment as one of energy and angst. Fundamentally, Southminster is in a holding pattern with redevelopment due to the process required with appeal at the Ontario Municipal Board which could be 6-12 months before there is an outcome – possibly longer. A plan for project management and going forward with the sound system were current actions taken by the committee.

Andrew thanked everyone for their support and work on redevelopment.

13. Report of the Nominating Committee

The Nomination Committee did not convene in 2017. Penelope Feather helped organize the nominations and worked with groups to see whom would be willing to stand.

It was noted that the Presbytery position was only a nine-month term given the changes to the United Church governing structure.

14. Chair of 2018 Nominating Committee

There were no nominations from the floor, and it was discussed that this would be left to Council to resolve.

15. Other Business

There was no other business.

16. Closing Remarks

Ray thanked the catering committee for the lunch and to Danielle Rolfe for compiling the annual report.

17. Adjournment

MOVED: Margaret Isaac

MOTION CARRIED

18. Benediction

Rev. Trish Elliott led the congregation in the Lord's Prayer.

Congregational Meeting - November 4, 2018

Present – Members:

Andrew Brewin – Chair

Penelope Feather – Secretary

Deborah Clark, Mona McNeil, Jeff McNeil, Starr Cameron-Wright, Carrie Isaac, Bernie Ducker, Vanessa Meftahi, Suzanne Wilson-Marjerrison, Katherine Shotton, Sharon Blakeman, Clare Fowler, John Temple, George Haines

Present – Adherents: Donald Tarte, Lillian Hobbs, Sylvia Yanez, Chris White, Debbie Hickman, Allan Porter, Leonore Porter, Brian Ure, Susan Gemmell.

Present – Others: Romina Cousineau, Carine Cousineau, Rev. Trish Elliott.

It was noted that quorum was present and the meeting proceeded.

It was MOVED by Sharon Blakeman and SECONDED by Debbie Clark that adherents be granted voting rights for this meeting.

CARRIED Unanimously.

Andrew Brewin provided a presentation reviewing the search for a new sound system for the sanctuary and reviewing the two proposals that the Tomorrow Task Group considered. He reported that the Tomorrow Task Group was recommending that the bid from Westbury be accepted and provided the reasons for this recommendation. Fundraising will be undertaken to reduce the cost.

Ray Hall, the Treasurer, had sent a message to the meeting giving his regrets for not being able to attend and supporting the recommendation of the Tomorrow Task Group.

It was MOVED by Suzanne Wilson-Marjerrison and SECONDED by Deborah Clark that the Westbury bid be accepted.

CARRIED Unanimously.

Deborah Clark MOVED that the meeting adjourn.

The meeting adjourned.

Congregational Meeting – December 16, 2018

Members Present: Deborah Clark, Sharon Blakeman, Clare Fowler, Vanessa Meftahi, Ruth Drummond, Peter Kemp, Kenny Hammond, Conrad Watters, Andrew Brewin, Stewart Bailey, Bernadette Bailey, Wendy Lawrence, Gerald Ohashi, Cathy McMillan, Sandra Black, Heather Macfaden, J.B. Partington, Mary Partington, Jennie-Lee Kritsch, Mona McNeil, Jeff McNeil, Sheilagh Stronach, Danielle Rolfe, Janet Sutherland, Real Lambert, Chris Brown, Jane Anne Brown.

Adherents Present: Jeannine Beauregard, Lillian Hobbs, Dorothy Tarte.

Others Present: Elizabeth Tovell, Alison Kemp.

The meeting was called to order. The purpose of the meeting was to receive the report of the JNAC Committee and to take next steps.

It was pointed out that only full members can vote on matters relating to pastoral relations.

It was MOVED by Andrew Brewin and SECONDED by Sheilagh Stronach that the Southminster Pastoral Charge accepts the Joint Needs Assessment Report.

Carried.

One abstention – Isla Paterson.

It was MOVED by Kenny Hammond and SECONDED by Conrad Watters That the Southminster Pastoral Charge requests the Ottawa Presbytery to declare a vacancy for a Minister of Word, Sacrament and Pastoral Care, full-time (40 hrs/wk) effective July 1, 2019.

Carried Unanimously.

It was MOVED by Stewart Bailey and SECONDED by Mary Partington that the Joint Needs Assessment Committee of the Southminster Pastoral Charge be dismissed with thanks.

Carried Unanimously.

It was MOVED by Andrew Brewin and SECONDED by Nancy Watters that the Southminster Pastoral Charge establishes a Joint Search Committee; that the members of the Committee are Penelope Feather, Real Lambert, Anne Whitehurst, Bernadette Bailey,

and Chantal Amundsen; and that the Council has the authority to add further members, if required.

Carried Unanimously.

This concluded the business of the meeting.

The meeting adjourned.